

## **Articles of Understanding for the Chicago Section of the Medicine-Pediatrics Program Directors Association**

The purpose of the Chicago Section is to:

(a) support the mission and goals of the national Medicine-Pediatrics Program Directors Association.

(b) provide support and encouragement for the program leadership of medicine-pediatrics residency programs in member states.

(c) work collaboratively and collegially on projects of shared interest. This includes research, recruitment, and program administration.

The guidelines:

1. All members of the MPPDA whose programs reside in the environs of Chicago are automatically members of the Section. Participation in the section is voluntary and free.
2. The Chicago Section will adhere to the goals and guidelines of the national Medicine-Pediatrics Residency Program Directors Association.
3. The Chicago Section will meet at least once a year, at a time agreeable to its membership. The choosing of the date will be directed by the program chair, and preferably be decided at the Annual Meeting of the prior year. Ample notification (at least 2 months) should be given to section members for the annual meeting.
4. There will be two chairs at each meeting. A “host chair” will secure the facilities and arrange for food and other amenities as available. The “program chair” will be responsible for arranging the agenda, inviting participants, writing the minutes, and communicating with the MPPDA executive committee. These two chairs will have shared responsibility to facilitate the meeting. Other important items regarding the chairs:
  - a. Terms will last for one year.
  - b. Chairs will volunteer to serve. If there are several candidates, and no agreement can be reached through mutual understanding, an anonymous vote may take place among the members present at the Annual Meeting.
  - c. The intent is that chairs will rotate each year, allowing for the meeting to take place at a different site each year, with a different program chair, to allow for diversity of perspectives and shared leadership.